

**Memorandum of Understanding dated 17<sup>th</sup> August 2017  
between Library Knowledge and Information Services at West Suffolk  
NHS Foundation Trust and UNISON Suffolk Area Health Branch**

**The key outcomes for this agreement are:**

To support partnership working between Library Knowledge and Information Services at West Suffolk NHS Foundation Trust and UNISON Suffolk Area Health Branch

**Members:**


- West Suffolk Hospital, Library and Information Centre - West Suffolk NHS Foundation Trust (the Library)
- UNISON Suffolk Area Health Branch (SAH)

To achieve these key outcomes all parties participating in this Memorandum of Understanding will:

- Work in partnership with other organisations and agencies across the local health community to modernise and develop services to meet Staff and Members' needs, expectations and choice
- Champion the Library and SAH services and Member benefits, and promote each other's resources and educational opportunities where applicable & appropriate in order to support development of information literacy and numeracy, digital literacy skills and personal/professional development.
- Focus on areas that will deliver clear tangible educational benefits for Library users, SAH Members and Staff at West Suffolk NHS Foundation Trust (WSFT)
- Support and promote access to library, knowledge and information resources and services and SAH educational and personal development opportunities, developing digital information and searching skills, facilitating dialogue between healthcare providers and education providers and addressing access and quality issues related to health libraries provision in West Suffolk.

- Participate and work together on key educational initiatives/literacy campaigns where applicable i.e. Reading Ahead, maths and literacy schemes.
- This agreement will be reviewed on an annual basis beginning with the first review in August 2018.

**Library, Knowledge and Information Services at West Suffolk NHS Foundation Trust and UNISON Suffolk Area Health signatories:**

Signed  .....  
(Laura Wilkes, Library Manager, West Suffolk Hospital, Library and Information Centre)

Signed  .....  
(Paul Pearson, Branch Secretary, UNISON Suffolk Area Health Branch)